



GENERIC RISK ASSESSMENTS FOR TELEVISED ATHLETICS EVENTS

GENERIC RISK ASSESSMENTS – TV EVENTS

In the following section you will find generic safety guidance risk assessments which highlight some of the common safety hazards associated with Televised Athletics Events and the suggested steps required to control the risks.

UKA recommends that every event organiser and venue conducts a risk assessment prior to an event and it is important that the following generic risk assessments are not just copied and pasted with your facility/event name added at the top as this would not satisfy the legal requirement and would not protect participants. Every venue and event is different so you need to think about the hazards and controls relevant to your event and document accordingly. (Click [here](#) for templates and guidance on carrying out a risk assessment).

Even where the hazards are the same, the control measures you adopt may have to be different from those in the examples to meet the particular conditions of your session/ venue

General Considerations

1. All track and field televised events should be conducted on UKA certificated competition facilities.
2. Facilities which have been modified to accommodate the needs of a televised meet must not rely on certification but will need a specific written risk assessment.
3. In particular risk assessments need to be compiled for any additional facilities such as doping control, warm up areas, practice areas etc.
4. All events must be conducted in accordance with the UK Athletics Approved Code of Practice The Safe Conduct of Track and Field Events

HAZARD TV Cables

WHO HOW AFFECTED:

Tripping hazard for Technical Officials, Athletes, TV Crew, Photographers, Track Team, Event Presentation Personnel

CONTROL MEASURES

1. Host Broadcaster Risk Assessments
2. Discussion with Host Broadcaster Installation Engineer
3. Continual assessment of risks during build as well as before sign off time

Control Measure Responsibilities: 1, 2, 3 Broadcaster Engineer, UKA
Technical Director

HAZARD **Cameras Static**

WHO HOW AFFECTED:

Collision for Athletes, Technical Officials, Photographers, Track Team, Host Broadcaster Personnel

CONTROL MEASURES

1. Host Broadcaster Risk Assessment
2. Discussion with Technical Director prior to set up
3. Continual assessment of risks when position agreed

Control Measure Responsibilities:	1, 2	Broadcaster Engineer, UKA Technical Director
	3	Broadcaster Engineer, UKA Technical Director, Competition Officials

HAZARD **Infield Interviews**

WHO HOW AFFECTED:

Obstruction of other personnel, injuries from throwing activities to Host Broadcaster Personnel, Event Presentation Personnel, Athletes, Technical Officials, Advertising Personnel

CONTROL MEASURES

1. Host Broadcaster Risk Assessment
2. Discussions with Technical Director and Event Presentation prior to set up
3. Continual assessment during competition

Control Measure Responsibilities:	1	Host Broadcaster, UKA TV Events Team
	2,3	UKA Technical Director, UKA TV Events Team

HAZARD **Tracking Camera**

WHO HOW AFFECTED:

Tripping hazard for Technical Officials, Athletes, Track Team, Host Broadcaster Personnel, Photographers, Advertising Personnel

CONTROL MEASURES

1. Host Broadcaster Risk Assessment
2. Discussions with Technical Director prior to installation
3. Continual Assessment prior to start of competition

Control Measure Responsibilities:	1,2,3,	Host Broadcaster, UKA Technical Director
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HAZARD **Camera Hoists and Booms**

WHO HOW AFFECTED:

Collisions for Athletes, Technical Officials, Track Team, Photographers, Advertising Personnel

CONTROL MEASURES

1. Host Broadcaster Risk Assessment

2. Discussions with Technical Director prior to set up
3. Continual Assessment of risks when position and function agreed

Control Measure Responsibilities: 1, 2, 3 Host Broadcaster, UKA
Technical Director

HAZARD Cable Reels

WHO HOW AFFECTED:

Tripping hazard for Athletes, Technical Officials, Track Team, Photographers, Advertising Personnel

CONTROL MEASURES

1. Host Broadcaster Risk Assessment
2. Discussions with Technical Director
3. Continual Assessment prior to start of competition

Control Measure Responsibilities: 1, 2, 3 Host Broadcaster, UKA
Technical Director

HAZARD Buggy

WHO HOW AFFECTED:

Collision with Athletes, Technical Officials, Track Team, Photographers, Media

CONTROL MEASURES

1. Host Broadcaster Risk Assessment
2. Venue Risk Assessment
3. Discussions with Technical Director and Event Presentation
4. Continual Assessment during rehearsal and competition

Control Measure Responsibilities: 1, 3, 4 Host Broadcaster, UKA
Technical Director
2 Host Broadcaster, UKA TV
Events Team, Venue

HAZARD Mini cams

WHO HOW AFFECTED:

Tripping, collision for Athletes, Technical Officials, Track Team, Host Broadcaster Personnel

CONTROL MEASURES

1. Host Broadcaster Risk Assessment
2. Discussions with Technical Director prior to set up
3. Continual Assessment during competition

Control Measure Responsibilities: 1, 2 Host Broadcaster, UKA
Technical Director
3 Host Broadcaster, UKA
Technical Director, Competition Officials

HAZARD Lighting**WHO HOW AFFECTED:**

Interference with necessary competition equipment, wrongly directed Athletes, Technical Officials, Host Broadcaster Personnel, Media

CONTROL MEASURES

1. Host Broadcaster Risk Assessment
2. Continual Assessment during competition

Control Measure Responsibilities: 1, 2 Host Broadcaster, UKA
Technical Director

HAZARD Ducting covers**WHO HOW AFFECTED:**

Tripping or collision for Athletes, Technical Officials, Host Broadcaster Personnel, Track Team, Photographers, Event Presentation Personnel, Advertising Personnel

CONTROL MEASURES

1. Host Broadcaster Risk Assessment
2. Venue Risk Assessment
3. Continual Assessment during set up and competition
4. Barrier any uncovered ducts at all times

Control Measure Responsibilities: 1, 2, 3, 4 Host Broadcaster, Venue, UKA
Technical Director, UKA TV
Events Team

PHOTOGRAPHERS**HAZARD** Access to trackside**WHO/HOW AFFECTED:**

Collision with Athletes, Technical Officials, Track Team, Equipment, Kit Carriers, Host Broadcaster Personnel, Event Presentation Personnel

CONTROL MEASURES

1. Only agreed number of photographers who have been given trackside access and are wearing identifiable clothing should be allowed on the track
2. All trackside photographers should have been given code of conduct and been briefed by photographer liaison

Control measure responsibility: 1 Photographer liaison, UKA TV
Events Team, UKA Technical
Director
2 Photographer liaison, UKA TV
Events Team

HAZARD Access to infield

WHO/HOW AFFECTED:

Collision with Athletes, Technical Officials, Track Team, Equipment, Kit Carriers, Host Broadcaster Personnel, Event Presentation Personnel

CONTROL MEASURES

1. Only agreed number of photographers who have been given infield access and are wearing identifiable clothing should be allowed on the infield
2. Continual assessment during warm up of field events and competition

Control Measure Responsibility: 1, 2 Photographer liaison, UKA TV Events Team, UKA Technical Director

HAZARD Infield positions

WHO/HOW AFFECTED:

Injuries from equipment and throwing implements

CONTROL MEASURES

1. Only positions agreed during warm up and competition to be used
2. Continual assessment during warm up and competition

Control Measure Responsibility: 1 Photographer liaison, UKA TV Events Team, UKA Technical Director
2 Photographer liaison, UKA TV Events Team, UKA Technical Director, Competition Officials

HAZARD Cameras and equipment

WHO/HOW AFFECTED:

Tripping hazard for: Athletes, Technical Officials, Track Team, Host Broadcaster Personnel, Event Presentation Personnel

CONTROL MEASURES

1. Cameras, lenses, camera bags, tripods should be placed in positions that do not cause an obstruction or a hazard

Control measure responsibilities: 1 Photographers, photographer liaison, Host Broadcaster Personnel, Competition Officials, UKA TV Events Team, UKA Technical Director

CODE OF CONDUCT FOR PHOTOGRAPHERS

Press/photographers must be easily identifiable and must report to the official in charge of the event and should only be allowed on to the competition area with the meeting organiser's permission.

Photographers entering the competition area must:

1. Report presence to officials in charge of event.
2. Comply with requests from officials to move location.
3. Be aware of roped restrictions.
4. Take notice of and acknowledge warning horns.
5. Look both ways before crossing tracks and runways.
6. Not use the centre field as a short cut.
7. Not obstruct the progress of any event.